

**INDIAN INSTITUTE OF SCIENCE  
BANGALORE**

**Application for permission to travel and for financial support from GARP**

For a research student to present a paper at a conference/workshop/symposium, or to attend an instructional/training workshop/school, financial support from IISc is limited to Rs. 2,00,000 during his or her tenure. This amount can be utilized for up to 3 trips, domestic or international.

<b>Name of the Student</b> (exactly as per IISc registration)			
Department			
Degree registered for	Ph D	Int. Ph D	M Tech (Res)
Date of joining IISc / S.R. No.			
Research Supervisor(s)			
Comprehensive exam completed (in the case of PhD students)	Yes. Date:	No.	
<b>Purpose of proposed travel</b>			
<b>Presenting a paper accepted for poster/oral presentation at a conference/workshop/symposium</b> Name and location of the conference etc. / period		Title of accepted paper: (attach a copy of the acceptance letter or email)	
<b>Attending an instructional/training workshop/school:</b> Name and location of the conference etc. / period:			
<b>To and fro travelling expenses:</b> <i>[attach updated price list of Air India/Govt. authorized travel agency]</i>	Registration fee : Rs.	Total expected expenditure: Rs.	
	Lodging and meals :Rs.		
	Other expenses (e.g. visa): Rs.		
Have you applied to any other funding agencies for the same purpose? If yes, indicate the quantum of financial support sanctioned by each of the agencies.		Agency	Amount (Rs.)
	1		
	2		
	3		
<b>Grant requested from IISc:</b> [minimum claim is restricted to Rs. 5000/- and rounded off to the nearest hundred] Rs.			
<b>Date:</b>		<b>Signature of the student</b>	
Recommendation of the Research Supervisor(s)		Recommendation of the dept. /centre/chair	
<b>Signature of the research supervisor(s)</b>		<b>Signature of the chair</b>	
<b>APPROVAL OF THE JOINT REGISTRAR</b>			
Balance of GARP funds available: Rs.		No. of trips already undertaken using GARP funds:	
<b>Date:</b>		<b>Joint Registrar (Academic)</b>	
<b>APPROVAL OF THE DEAN</b>			
<b>TRAVEL: Approved with financial support of Rs. :</b>		<b>Approved without financial support</b>	
<b>Not approved:</b>			
<b>Date:</b>		<b>DEAN, Faculty of Science/Engineering</b>	

**PROFORMA TO BE FURNISHED BY STUDENTS WHILE APPLYING FOR TRAVEL  
ADVANCE UNDER GARP**

I ..... student (S R No. ....) in the Department of Mechanical Engineering has been sanctioned travel Advance of Rs. .... from the Institute under GARP funds to attend the ..... Conference/Seminar to be held at ..... during the period .....to.....

I hereby undertake to settle the Advance within One month from the date of completion of the conference/seminar by submitting the vouchers for the actual expenditure incurred (original vouchers only). In case, if I do not settle the advance within one month, the advance may please be recovered in five equal instalments from the Scholarship payable to me.

In case I do not/could not attend the conference, for any reasons, I undertake to return the full advance in one instalment.

**SIGNATURE**

(S R No. .... )

**Forwarded by**

**CHAIR**

**Seal**