



Department of Mechanical Engineering, IISc, Bengaluru

Research facility user request form- Internal

Email: facilitymanager.me@iisc.ac.in, Contact: 080-2293-2903



Date: _____

To,

The Financial Controller, IISc.

Dear Madam/Sir,

Sub: Transfer of funds to Mechanical Engineering Common Research Facility Account.

I would like to make the following transfer of funds.

From Debit Head (SAP#) : _____
To ME Debit Head : _____
Amount : Rs _____
In words : _____
Facility Used (With code number mentioned in ME website) : _____

Kindly do the needful. Thanks, and best regards.

Project Investigator/Chairman

Signature

Name of the Faculty member & Department : _____

Name of the person using the facility : _____

Contact number : _____